



TADCASTER TOWN COUNCIL

The Ark, 33 Kirkgate, Tadcaster. North Yorkshire. LS24 9AQ

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Clerk to the Council: Jane L Crowther

TERMS OF REFERENCE - ENVIRONMENT COMMITTEE

The Environment Committee is a Standing Committee of the Council and will monitor and, where appropriate, maintain the visual and built environment of the Town. It will also maintain such land, buildings and services owned or provided by the Town Council. The Committee has delegated power: to make expenditure as felt necessary within the constraints of the Environment budget that has been approved by full Council; to act/make decisions on behalf of the full council in relation to the defined terms of reference, any recommendation outside the Committee's terms of reference shall be made to full Council. The minutes of the Committee will be considered and ratified as a true record by the full Council at the next appropriate Council meeting.

Membership

- The Committee to consist of a maximum of 10 members
- The Chairman and Vice Chairman of the Committee shall be elected at the Annual Council meeting of Tadcaster Town Council and shall hold office until the next Annual Council meeting
- The quorum of the Committee is four

Planning Applications

- The Committee will receive planning decisions and has delegated powers to respond to any planning applications requiring consideration by the Town Council

Allotments

- The committee to have delegated power to consider and agree any changes to the rents as and when appropriate
- Collecting the annual rents for the allotments
- Allocating the allotments
- Monitoring the condition of the allotments and following up as necessary
- Arranging an annual Stutton Road Allotment Competition
- The committee to have delegated power to deal with disputes if they arise

Bus Shelters/Town Trail Panels/Noticeboards/Seats/Bins

- Monitoring and maintaining TTC owned bus shelters, monitoring NYCC owned bus shelters
- Monitor and maintain the Town Trail Panels and TTC Noticeboards in the town
- Providing, monitoring and maintaining TTC owned seats and bins in the town where appropriate

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Environment

- Considering and encouraging environmental improvements, such as tree planting and nature conservation
- Dealing with environmental matters in association with other statutory bodies
- Responding as appropriate to community and environmental issues
- Organising an annual Christmas market in liaison with other associated parties
- Providing Christmas Illuminations in liaison with other associated parties
- Organising an annual litter pick
- Providing floral displays in the town and maintaining TTC owned planters and beds as appropriate

Highways/Footpaths/Street Lighting

- In association with other authorities ensure
 - the condition of the public highways including pavements is maintained
 - liaise with utility companies and other bodies as necessary
- Monitoring the condition of footway lighting owned by Tadcaster Town Council, reporting faults and complaints of others to the relevant authorities

Land in Council Ownership

- Monitoring and maintaining the land owned by the Town Council, with the exception of the Cemetery which is managed by the Finance and General Purpose Committee
- Maintaining the Viaduct, including the embankment approaches

Review

- The Environment Committee's terms of reference are to be reviewed annually at the first meeting after the Annual Council meeting

Terms of Reference first adopted by Tadcaster Town Council on 3rd February 2015