



TADCASTER TOWN COUNCIL

The Ark, 33 Kirkgate, Tadcaster, North Yorkshire LS24 9AQ

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TERMS OF REFERENCE - COUNCIL

There are two Standing Committees of the Town Council and each has specific Terms of Reference. The minutes of the Council will be considered and ratified as a true record at the next Council meeting.

Conduct

- All Council and Committee meetings shall be conducted in accordance with the provisions of relevant legislation and the Standing Orders and Financial Regulations of the Town Council

Finance

- Each year, each standing Committee will prepare a budget for the coming financial year, in accordance with the timetable set down by the Town Council
- Each Committee has delegated power to make expenditure as felt necessary within the constraints of the budget that has been approved by full Council. Throughout the year, each will monitor its expenditure, adjusting its plans and activities as appropriate

Planning Applications

- The Council and the Standing Committees will deal with any planning applications requiring consideration by the Town Council and receive planning decisions at the first available Council or Committee meeting.

Reports from Other Bodies

- To receive reports from District and County Council
- The Council and the Standing Committees to receive reports from members who represent the Town Council on other bodies

Other

- Each Committee will deal with any other matters passed on to it by the Town Council
- Agree nominations for Merit certificates for those who have given outstanding services to the local community

Review

- The Council's terms of reference are to be reviewed annually at the first meeting after the Annual Council meeting

Terms of Reference first adopted by Tadcaster Town Council on 3rd February 2015.